Contra Costa College

Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee
Meeting Agenda

Date: Dec. 7, 2021 (1st Tuesdays)   **Time:** 2-4pm
Location: Zoom   Meeting ID: 968 2509 5605   Passcode: OERZTC

Voting Members
Chairperson: Maritez Apigo
OER Librarian: Lori Brown
LA Division: Nooshi Borhan, Brandon Marshall - *Alternates:* Maricela Ramirez, Kathleen Donlan
NSAS Division: Terrill Mead, Bashir Shah - *Alternates:*
AACE Division: Jacki Lindblom, Mary Hernandez - *Alternates:*
SS Division: (vacant) - *Alternates:*

Non-Voting Members
Students: Lhakpa Lama, Madison Tan, Meaghan Yarnold
Classified: Shraddha Luitel, Luanna Waters
Manager: Jason Berner

Time	Item	Action
2:00	**Welcome**	n/a
2:01	**Approval of agenda**	Vote
2:03	**Approval of the Nov. 2, 2021 meeting minutes**	Vote
2:08	**Public comments**	Informational
2:13	**Student Update** - Lhakpa, Madison, and Meaghan ● Student-facing ZTC Classes webpage is now live and the flier is being blasted on social media (@asuccc Instagram, @lifeatccc Instagram, Facebook, and Twitter). ● Recruit 2 students to speak on a panel at the district's annual OER and ZTC symposium on Feb. 11, 2022, 9am-12pm. ● Recruit students to submit a short video to Maritez talking about the challenges faced with the cost of books and/or how ZTC classes helped them.	Discuss
2:30	**Tracking Student Savings (Since Fall 2020)** - Shraddha Student savings so far in one semester	Informational
2:35	**Tracking ZTC Sections**	Informa-

	• Review current process of reporting ZTC sections • Should faculty self-report ZTC sections instead? Ex: Sacramento City College • Liz (Scheduler) asked: Do we want ZTC sections to roll over on the schedule?		tional Vote Vote

2:45	**OER & ZTC Grants for Faculty and Departments**
	1. Approved funding applications update
	   • Sabina Crocette - Business 190 - OER Adopter
	   • Lucinda Ray - English 1A - OER & ZTC Blended
	   • Maricela Ramirez - English 200A - OER & ZTC Blended
	   • Marisol Cantu - ESL 146 - ZTC Compiler
	   • Marisol Cantu & Francesca Cervantes - ESL 166 - ZTC Compilers
	   • Dionne Perez - Psychology 118 - OER Adapter
	   • Dickson Lam - English 1AX - 65 print copies of *The Undocumented Americans*
	   • Ivy Johnson - English 1AX - 30 print copies of *The Undocumented Americans*
	2. Fall 2021 updates (Maritez will share this with ASU on Wed. 12/8.)
	   • Total number of grant applications approved this fall: 20 (4 projects are already completed).
	   • Total number of faculty involved in grant projects this fall: 29. 🎉
	
	3. Applications for the committee to review
	   • Terrill Mead - Math 164/164S - OER Author
	   • Devon O'Rourke - Math 164 - OER Adopter
	   • Sue VanHattum - Math 200 - class set of print books
	   • Shelley Ruby - ESL 051/851N - class set of print books
	4. Maritez is checking in with faculty who are currently engaged in projects before we go to winter break.
			Informa-
			tional
			
			Informa-
			tional
			
			Discuss
			& vote
			
			Informa-
			tional

3:00	**ZTC Pathways**
	   • $115 million state grant colleges can apply for soon
	   • Which pathways do we want to begin converting to ZTC?
			Discuss

APPRECIATIONS! Fall 2021 OER & ZTC Grant Participants

Dickson Lam, English
Ben Jahn, English
Lucinda Ray, English
Maricela Ramirez, English
Guy Aengus, English
Michell Naidoo, ECHD
Denise Marshall-Thomas, ECHD
Gail Benson, ECHD

Michele Redla, Nursing
Jacki Lindblom, Nursing
Jacki Wright, Nursing
Michael Kilivris, Philosophy
Sabina Crocette, Business
Sonia Robles, LIBST
Dionne Perez, Psychology

• ESL •
Nooshi Borhan, ESL
Shelley Ruby, ESL
Mijin Kang, ESL
Ivy Johnson, ESL
Marisol Cantu, ESL
Francesca Cervantes, ESL

• MATH •
Terrill Mead, Math
Sherry Sharifa, Math
Trung Nguyen, Math
Sue VanHattum, Math
Devon O'Rourke, Math
Minyoung Lee, Math
Carol Stanton, Math
Perry Aliado, Math

3:10	**OER and ZTC Resources** Draft outline of faculty-facing mini-website - Brandon and Maritez	Informational
3:15	**LTC (Low Textbook Cost) Designation** ● Should we have an LTC designation at CCC? Ex: Moreno Valley College ● If so, what will the cut-off price be? The system average is $40. ● If so, what would the icon look like? Exs: Chabot College and Palomar College	Discuss Vote Vote
3:45	**Equity from the Start: A Regional OER and ZTC Symposium** ● Fri. Feb. 11, 2022, 9am-12pm on Zoom ● Need one faculty volunteer to speak on the panel (hopefully from math 🤞🏾)	Informational & Discuss
3:50	**OER and ZTC Swag update -** Maritez has placed the order using Miguel Astorga's art, and printing is in production for t-shirts, hoodies, mugs, and stickers.	Informational
3:55	**Appreciations**	n/a
4:00	**Adjourn** - The first meeting of spring 2022 is on Tues. Feb. 1, 2-4pm. Have a restful and rejuvenating break!	